



**Office of the Registrar**  
 Ochre Court, Room 203  
 100 Ochre Point Avenue  
 Newport, RI 02840-4192  
 Tel: 401-341-2943 \* Fax: 401-341-2996  
 sruregistrar@salve.edu

## ADD OR CHANGE OF MAJOR/ CONCENTRATION

- You must meet with the applicable Department Chair before submitting the form.
- Return this completed form to the Office of the Registrar, Ochre Court, Room 203.

<b>Student Name:</b> _____	
<b>Student ID:</b> _____	<b>Phone:</b> _____
<b>E-mail:</b> _____	

DEGREE INFORMATION	
<input type="checkbox"/> <b>Replace current major:</b> _____	
<b>with new major:</b> _____	
<input type="checkbox"/> <b>Add second major:</b> _____	
<input type="checkbox"/> <b>Remove second major:</b> _____	
<input type="checkbox"/> <b>Replace current concentration:</b> _____	
<b>with new concentration:</b> _____	
<b>Indicate new degree:</b> <input type="checkbox"/> Bachelor of Arts <input type="checkbox"/> Bachelor of Science <input type="checkbox"/> Bachelor of Arts & Science	

ACKNOWLEDGEMENT OF RESPONSIBILITY	
<ul style="list-style-type: none"> <li>• I have read, understand, and agree to complete the requirements for earning a degree in this major.</li> <li>• I understand that adding a major may require additional semesters to complete my degree.</li> <li>• I understand I must maintain a minimum 2.00 cumulative grade point average (GPA). Certain majors, however, require higher GPAs. <u>I am aware of the minimum cumulative GPA for my major.</u> (Check the University Catalog for requirements.)</li> </ul>	
<b>Student Signature:</b> _____	<b>Date:</b> _____

ADMISSION INTO DEPARTMENT	
<i>To be completed by the Department Chair</i>	
<ul style="list-style-type: none"> <li>• The student and I have discussed admission and good standing requirements for the department, and reviewed all the requirements for earning a degree in this major.</li> <li>• The student's advisor is: _____</li> </ul>	
<b>Department Chair Signature:</b> _____	<b>Date:</b> _____