

Statement of Student Responsibility

Below is the University's Terms and Conditions of Financial Responsibility.

- 1) I am obligated to pay Salve Regina University all tuition, room and board (if applicable) all associated fees and charges incurred with your specific courses or course of study.
- 2) All payments are due by the published due dates for the registered semester. All unpaid balances may be assessed a late fee, be reviewed for Administrative withdrawal, refused registration for future semesters, denied access to residence halls and meal plans, refused grades, transcripts and/or diploma, and disallowed participation in commencement ceremonies.
- 3) I am responsible for collecting and submitting all third party payments in a timely manner, including, but not limited to, military, scholarships and employee benefits to be credited to my account.
- 4) I am responsible for completing all Financial Aid paperwork by the announced deadlines. The Office of Financial Aid reserves the right to reduce, increase, or otherwise adjust financial aid for which it is responsible.
- 5) I understand that charges greater than six months delinquent will be placed with a third party collection agency and I will be liable for all additional fees and costs associated with the collection of the unpaid balance, including but not limited to collection agency fees, court costs and attorney fees. Collection costs will significantly increase the student's financial obligation.
- 6) My failure to attend classes does not constitute an official drop or withdrawal. Official paperwork must be completed and submitted to the appropriate office. Proration's will be subject to the Universities current published refund schedule. The date used to determine the refund, if applicable, is the date completed paperwork is received at the University.
- 7) I am responsible for maintaining all contact and information, including but not limited to billing information. If I have not received a statement by 8/15 for fall and 12/15 for spring, the student is responsible for accessing the statement through the online student portal or obtaining a statement from the Business Office.
- 8) I understand that by agreeing to this statement I have read and understand the policies and procedures set out in the Graduate and Undergraduate catalog and agree to abide by the same.
- 9) I understand that this agreement to these policies applies to this registration and all subsequent changes in my registration throughout the semester.