OFFICE OF INTERNATIONAL PROGRAMS

EXCHANGE STUDENTS 2015-2016 FINANCIAL CERTIFICATION

INSTRUCTIONS

All supporting financial documents must be **in English** or accompanied by a notarized English translation showing available **liquidable funds**. The financial documents cannot be older than **three months** at the time of submission to Salve Regina University in order to be considered valid. Appropriate documents reflecting financial ability include, but are not limited to, the following:

- Bank Letter, stamped and signed by a bank official, and specifies the date, monetary currency, and name of the account holder.
- Salve Regina University scholarship award letter
- Signed letter from the U.S. Government, Home Government, International Organization, Company, or Employer on government or organizational letterhead specifying dates, amount, monetary currency, and terms of sponsorship.
- An individual sponsor who is not a U.S. citizen, U.S. Permanent Resident, or non-immigrant legally present in the U.S., must sign the Certification of Finances Form and attach supporting financial documents.
  - An individual sponsor who is a U.S. citizen, U.S. Permanent Resident, or non-immigrant legally present in the U.S., must submit a completed I-134 Affidavit of Support Form with supporting financial documents. *Please Note: Under item #7, please do not submit a copy of your last income tax return. You can access the form here:* http://www.uscis.gov/sites/default/files/files/form/i-134.pdf

Please note that these supporting financial documents will also be required at the U.S. Embassy or Consulate when you apply for your visa.

Salve Regina University, Office of International Programs – Gatehouse, 100 Ochre Point Avenue, Newport, RI 02840
Phone: +1 401.341.2372 Fax: +1 401.341.2972 Email: aida.neary@salve.edu

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PART I: PERSONAL INFORMATION

Please attach a copy of your passport.

Family/Last Name: _____

First/Given Name: _____

Middle/Other Name: _____

Permanent address in home country: Street: _____

City: _____ Postal Code: _____ Country: _____

U.S. address: Street: _____

City: _____ State: _____ Zip: _____

Date of birth: Month: _____ Day: _____ Year: _____

Country of Birth: _____ *Country of Citizenship:* _____

Gender: ☐Male ☐Female ☐Married ☐Unmarried

Telephone: _____ Fax: _____ Email: _____

Have you been notified of admission to our school? ☐Yes ☐No (*We cannot issue an I-20 until you have been accepted*)

How many semesters will you be at Salve? ☐ *One semester* ☐ *two semester*

What will your major be: _____

PART II: COMPLETE THIS SECTION.

Mail: Your Form I-20 will be sent express airmail to the name and address you indicate in the address box. PRINT YOUR NAME AND ADDRESS IN ENGLISH, EXACTLY AS IT SHOULD APPEAR ON THE ENVELOPE.

Name: _____

Street: _____

City: _____

Postal Code: _____

Country: _____

Phone number: _____

Email: _____

Estimated Cost of Attendance for 2014-2015 academic year (9months)

Level of education	*Tuition*	*Fees*		*Living costs*		*Total*
Exchange	Waived	Technology	$200	Room & Board	$13240	
		Student Activities	$300	Transportation	$800	
		Health Insurance***	$2239	Books	$900	
		Total fees	**$2739**	Pers. items	$1,000	
				Total	**$15940**	
						$18679

Divide all costs by 2 if only coming for one semester

***The purchase of Salve Regina Health insurance is compulsory – unless you waive the insurance and purchase approved other insurance. See http://www.salve.edu/international-programs/international-student-services/health-insurance for details

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If choosing to live off-campus, you must still show proof of the above living costs.

SOURCES OF FUNDS *For each source of funding, you must attach financial documents in English or with a notarized English translation, on bank letterhead, with a bank official's signature, bank stamp or seal, and dated within the last three months of the date of submission to Salve Regina University.—See last page for acceptable documents*	**AMOUNT IN US$**
PERSONAL *(Funds from self and private loans)* Name of Bank: _____City & Country of Bank:	$_____
FAMILY *(Funds from immediate family members: parents or spouse)* Name of Account Holder _____ Relationship to Student _____ Name of Bank: _____City & Country of Bank: _____	$_____
INDIVIDUAL SPONSOR* *(Funds from other individuals or extended family members who are not legally present in the U.S.)* Name of Sponsor _____ Relationship to Student _____ Name of Bank: _____City & Country of Bank: _____ **Individual Sponsor's Signature:** _____	$_____
GOVERNMENT, EMPLOYER OR OTHER ORGANIZATION *(Attach a signed copy of your official sponsorship letter.)* Name:_____Type: *(PLACE AN "X" BELOW)* ☐U.S. Government ☐Company ☐International Organization	$_____
SALVE REGINA UNIVERSITY *(Funds from Scholarship, Merit Award, or other. Attach a signed copy of your*	$_____
ADDITIONAL SOURCES OF FUNDS if any *(Fill out and attach: Attachment A: Additional Sources of Funds*	$_____
TOTAL *(Must be equal to or greater than the- estimated expenses for one year in your program of study and those related to supporting dependents if any.*	**$**_____

Part III: Applicant's Signature

Certificate of Eligibility (Form I-20) will not be issued until this form is completed and returned to Salve Regina University with **appropriate supporting documents**. Return all documents to the Office of International Programs. Without the supporting documents, the application will not be processed.

This is to certify that the information given on this form is complete and accurate to the best of my knowledge. Salve Regina University reserves the right to require additional financial documentation from applicants whose countries impose currency exchange restrictions or other obstacles to the transfer of currency. Applicants from such countries will be notified of specific requirements when they have submitted complete applications.

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Signature: _____ Date: _____

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ATTACHMENT A: ADDITIONAL SOURCES OF FUNDS

You must complete all sections of this form, attach supporting financial documentation, and send it with your completed Certification of Finance to the Office of International Programs.

Part I GENERAL INFORMATION *(PLEASE PRINT CLEARLY)*

☐ UNDERGRADUATE ☐ GRADUATE ☐

STUDENT NAME (Mr./Ms) _____
As it appears on the passport Last First Middle

Part II ADDITIONAL FINANCIAL PROOF

For each source of funding, you must attach financial documents in English or with a notarized English translation, on bank letterhead, with a bank official's signature, bank stamp or seal, and dated within the last three months of the date of submission to Salve Regina University.

ADDITIONAL SOURCES OF FUNDS	AMOUNT IN US$
PERSONAL *(Funds from self and private loans)* Name of Bank 1: _____ City & Country of Bank: _____ Name of Bank 2: _____ City & Country of Bank: _____ Name of Bank 3: City & Country of Bank: _____ **Student's Signature:**	$_____
FAMILY *(Funds from immediate family members: parents or spouse)* Name of Account Holder _____ Relationship to Student _____ Name of Bank 1: _____ City & Country of Bank: _____ Name of Bank 2: _____ City & Country of Bank: _____ Name of Bank 3: _____ City & Country of Bank: _____ **Family Member's Signature:** _____	$_____
INDIVIDUAL SPONSOR* *(Funds from other individuals or extended family members who are not legally present in the U.S.)* Name of Sponsor _____ Relationship to Student _____ Name of Bank 1: _____ City & Country of Bank: _____ Name of Bank 2: _____ City & Country of Bank: _____ Name of Bank 3: _____ City & Country of Bank: _____ **Individual Sponsor's Signature:** _____ *Sponsors who are *U.S. citizens, U.S. permanent residents, or* legally present in the U.S. must submit a **completed I-134 Affidavit of Support Form with financial documents** in English dated no more than 3 months from the date of submission to American University. *Note: For Room & Board contributions fill out section 11.* The form can be accessed from: http://www.uscis.gov/sites/default/files/files/form/i-134.pdf	$_____
GOVERNMENT, EMPLOYER OR OTHER ORGANIZATION *(Attach a signed copy of your award letter.)* Name: _____ Type: *(PLACE AN "X" : BELOW)* ☐ U.S. Government ☐ Company ☐ International Organization ☐ Home Government ☐ Employer	$_____
SALVE REGINA UNIVERSITY *(Funds from Scholarship, Merit Award, or other. Attach a signed copy of your award letter.)*	$_____
TOTAL *(Add this total amount to the Certification of Finance Form)*	$_____

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