

# CHECKLIST OF IMPORTANT DATES

## 2017-2018 ACADEMIC YEAR

### MAY

#### ❑ MAY 1

Recommended deadline for students accepted to the Pell Honors Program to confirm their participation. Complete the acceptance form at [salve.edu/pell-honors-confirmation-form](http://salve.edu/pell-honors-confirmation-form).

#### ❑ MAY 1

Students receive their network username and password via email. These credentials allow students to access the portal to check their Salve Regina email account, access their class schedule and grades, participate in online course activities, register for emergency notifications and more.

#### ❑ MAY 3

Orientation registration opens at [salve.edu/orientation](http://salve.edu/orientation). Salve Regina's Orientation program is designed to help ease students' transition to Salve Regina and prepare members of the Class of 2021 for their time on campus. The deadline to register is June 2.

#### ❑ MAY 8

Applications for Service Plunge, a challenging and fun opportunity to lead and learn through service, open at [salve.edu/service-retreats](http://salve.edu/service-retreats). The deadline to register is June 30.

#### ❑ MAY 15

Housing agreements open at [portal.salve.edu](http://portal.salve.edu). The online housing agreement and questionnaire provides the Office of Residence Life with the information necessary to assign students a roommate and residence hall room. Housing agreements must be submitted by July 1.

#### ❑ MAY 15

Deadline to complete financial aid verification paperwork. Students and families selected for verification will be notified by the Office of Financial Aid.

#### ❑ MAY 15

Deadline for students accepting the federal loans offered in their financial aid award to complete master promissory notes and entrance counseling. Links are available at [salve.edu/financial-aid/online-forms](http://salve.edu/financial-aid/online-forms).

#### ❑ MAY 23

Registration for fall semester courses opens at [portal.salve.edu](http://portal.salve.edu). Students should register and complete the language placement exam no later than three days before their scheduled Orientation session. Further details and instructions will be posted to [salve.edu/2021](http://salve.edu/2021) and distributed via email by May 19.

### JUNE

- ❑ Recommended timeframe for students with documented disabilities to submit requests for academic accommodations to the Office of Disability Services. Learn more at [salve.edu/disability-services](http://salve.edu/disability-services).

### JULY

#### ❑ JULY 1

Deadline to submit completed health forms to Health Services. Health forms are available in this packet and online at [salve.edu/health-services](http://salve.edu/health-services). Students who do not submit a completed health record will be unable to register for spring 2018 courses until the form is received.

#### ❑ JULY 1

Preferred deadline to submit requests for housing accommodations to the Office of Disability Services. Housing accommodations are provided on a case-by-case basis due to documented disabilities and medical conditions. Learn more at [salve.edu/housing-accommodations](http://salve.edu/housing-accommodations).

## JULY

### □ JULY 15

Deadline to submit an official high school transcript to the Office of Admissions. Transcripts must include graduation date and final semester grades.

### □ WEEK OF JULY 17

Housing assignments announced. Instructions for accessing housing assignments will be sent to students' Salve Regina email accounts.

## AUGUST

### □ AUG. 1

Deadline to pay the fall semester tuition bill. Late fees will apply after this date. Class attendance is permitted only for students who have paid the tuition bill in full by the start of class. Learn more at [salve.edu/business-office](http://salve.edu/business-office).

### □ AUG. 1

Deadline to waive participation in the University's accident and sickness insurance plan. Only students who are enrolled in a comparable plan may waive coverage. Learn more and waive coverage at [www.universityhealthplans.com](http://www.universityhealthplans.com).

### □ AUG. 8

Deadline to submit the housing agreement to the Office of Residence Life.

### □ BEGINNING AUG. 12

Students participating in fall sports arrive on campus for preseason. Move-in dates are sport-specific and student-athletes will receive more information from their coaches.

### □ AUG. 27

Move-in day for international students and U.S. citizens living abroad (if invited by their counselor to attend). Students should complete the registration form at [salve.edu/international-orientation-registration-form](http://salve.edu/international-orientation-registration-form) by Aug. 1.

## SEPTEMBER

### □ SEPT. 1

Orientation for transfer students and first-year students who were unable to attend a June session.

### □ SEPT. 1

Deadline for students who took French, Italian or Spanish in high school and wish to continue with that language at Salve Regina to complete the language placement exam. Learn more at [salve.edu/language-placement-exam](http://salve.edu/language-placement-exam).

### □ SEPT. 1

Deadline to submit emergency contact information to the Office of Student Affairs. The emergency contact form is available at [portal.salve.edu](http://portal.salve.edu) in the User Account section of WebAdvisor for Students.

### □ SEPT. 3

Move-in day for the Class of 2021. Students will report directly to their assigned residence hall for check-in. Staff will be available from 9 a.m. to 5 p.m. to check in resident students.

### □ SEPT. 6

First day of classes for the fall 2021 semester. See the full academic calendar at [salve.edu/2021](http://salve.edu/2021).

